

**CPS Oversight Committee Meeting Notes**  
*Thursday, February 12, 2015 10 AM to 12 noon*

**Old business: follow up on actions from last meeting**

- The minutes from the last meeting were approved for posting on TC website.
- The draft of the orientation packet for new members is acceptable.
- The Oversight Committee unanimously agreed to close the outstanding grievance.
- In spring/summer of 2012, a person was not allowed to test due to missing the last class and filed a discrimination suit at Western MA (alleging discrimination based on race). The suit was filed in Western Mass using the RLC address. Dismissal was based on the fact that the person did not meet the program requirements.

**Program update**

- For the incoming class (end of February), 96 people were interviewed 96 and 66 accepted.
- The most recent group of people taking the exam is likely to have a pass rate of 80%.
- One more person passed the test on the retake after taking advantage of tutoring.

**New business**

- *Data and dashboards:* Committee members agreed that a dashboard is useful. Once the next class is underway, a dashboard on the new class will be developed. Some people do not provide demographics (in the most recent applications, about 5 did not, and about 5-10 did not answer all of the questions, such as LGBT). While there are not enough Spanish speakers for a separate study group for the February class, one of the Training Team members will do a special study group for young adults. Data on language proficiency in languages other than English is not currently collected.

**ACTION:** Add this to the demographics in the application form.

- *Decision making:* A draft list was circulated.

**ACTION:** The list of decisions for which the Oversight Committee is responsible will be added to the procedures manual and also to the orientation packet for new Committee members.

**Oversight Committee expansion**

Two issues were discussed—increasing diversity of committee membership and strategically finding allies who can support the CPS Program.

**ACTION:** Follow up to confirm DMH participation on the Oversight Committee and to see if meeting at DMH is an option for March.

**Planning for next meetings**

*New location for March:* Hopefully the next meeting will be at DMH

*Tentative agenda items for next meeting:* Continued discussion of Oversight Committee expansion.

**NEXT MEETING:** March 12, 2015—**location TBA**