**Old Business**

* The notes and minutes from the previous meeting were accepted with minor edits (date, grammar).
* *CPS Program Update:* The current class is halfway through, with no attrition. The last class session will be June 2. The Vinfen Training Center is a great space, with ample parking. A dashboard was handed out with a summary of applicant data.
* *Program Coordinator Position:* While there are viable candidates for the role, recruiting will continue. The next round of interviews will be held in August. In the meantime, the Director of Program will perform the functions of CPS Program Coordinator, but will not have the title of acting or interim CPS Program Coordinator. The hope remains to get a new Program Coordinator on board for the fall class.
* *Next class:* tentatively scheduled to start on September 11 in Central Mass, with a class in the Northeast to be held in the winter.
* *Projects:* The *Recovery Out Loud* will not happen in this fiscal year. One of the people trained in the Train the Trainers Program did a presentation at a local agency.
* *Policy Manual Revisions/Update:* With some minor changes, all proposed edits and revisions were accepted (unanimous vote).
* *Procedures Manual:*  The revised manual was presented for review.

**New Business (tabled until the next meeting)**

* Education initiative for providers regarding:
  + CPS vs. other peer roles
  + Selecting and supporting people for CPS training
  + Supervision needs (value of a CPS supervisor
* Meeting with DMH to clarify role and expectations for CPS?
* Review Program Coordinator’s experiences, since it will be her last meeting.
* Plan how to find out which agencies require a CPS for certain positions.
* If/when/how to step into the area of substance use and recovery coaches.

**NEXT MEETING:** July 13, 2017

***Tentative (all are scheduled as Thursday 10 AM to noon):***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| August 10 | September 14 | October 12 | November 9 | December 14 |