

CPS Oversight Committee Meeting Minutes

January 11, 2018 10 AM to 12 noon

Old Business

The notes, minutes, and revised Policy Manual were approved.

Oversight Committee role: The Committee continued a past discussion whether it has any responsibility related to personnel issues, recognizing that employee concerns need to be dealt with by the Transformation Center Human Resources procedures.

CPS Program Update

- The Training Team and other Transformation Center employees participated in a diversity-related training related to a culture of acceptance and respect of others and their points of view.
- Rehearsals are being held for each module, where trainers get feedback during the practices.
- The curriculum is shifting from a more conceptual training to a more skill-based program.
- Data on applicants and accepted trainees for the January class at the Bedford VA were reviewed., along with admission policies.
- The Transformation center has been awarded two grants for Patient-Centered Outcomes Research Initiatives (PCORI), which will develop allies and may lead to a new CPS training location.
- The April training will be delayed, given the time investment on trainer development and other CPS Program activities.
- A graph of the exam pass rates since 2005 was shown, but discussion will be tabled until the next meeting.

New Business

The Oversight Committee had previously reviewed a draft of a signed agreement for members and a recruitment/nomination document to find peers who might be interested in joining the Committee. Revisions were suggested at that time. Final approval was tabled—the updated versions will be reviewed and approved at the next meeting.

Next meeting: February 8